



**INVITATION  
ANNUAL GENERAL MEETING SHAREHOLDER AND  
EXTRAORDINARY GENERAL MEETING SHAREHOLDER  
PT KUSUMA KEMINDO SENTOSA TBK**

The Board of Directors of PT Kusuma Kemindo Sentosa Tbk., domiciled in West Jakarta (hereinafter referred to as the "Company") hereby invites the shareholders of the Company to attend the Annual General Meeting of Shareholders ("AGMS") and Extraordinary General Meeting of Shareholders ("EGMS") hereinafter referred to as the "Meeting", which will be held on:

**Day / Date** : Friday, May 19, 2023  
**Time** : 14:00 Western Indonesian Time – finish  
**Venue** : PT. Catur Sentosa Adiprana Tbk. – CSA ACADEMY  
Jl. Dan Moot Raya Km. 14, Jakarta Barat 11730

**A. The agenda of the AGMS is as follows:**

1. Approval and Ratification of the Annual Report for the 2022 Fiscal Year including the Company's Activity Report, the Board of Commissioners' Supervisory Report and the Financial Report ending December 31, 2022.
2. Determination of the Use of the Company's Net Profits for the Fiscal Year 2022.
3. Appointment of a Public Accountant and/or Public Accounting Firm to audit the Company's Financial Statements for the 2023 Fiscal Year and granting authority to determine the honorarium of the Public Accountant and/or Public Accounting Firm and other requirements.
4. Determination of salaries, honorarium and other benefits for members of the Board of Directors and Board of Commissioners for the 2023 Fiscal Year.
5. Report and accountability for the Realization of the Use of Public Offering Proceeds.
6. Changes in the composition of the Company's Board of Directors.

**B. The agenda of the EGMS is as follows:**

1. Approval of amendments to the Company's Articles of Association Article 19 paragraph 4 of the Articles of Association regarding the announcement of the Company's financial statements.
2. Approval to guarantee the Company's assets with a value of more than 1/2 (one half) part or all of the Company's assets in connection with obtaining funding or loan facilities from banks and/or other financial institutions for the Company.

**The explanation of each Meeting Agenda is as follows:**

1. The 1st to 4th agenda of the AGMS are routine agenda and must be submitted by the Board of Directors at the Company's AGMS. This is in accordance with the provisions in the Company's Articles of Association and Law No. 40 of 2007 concerning Limited Liability Companies ("UUPT").
2. The 5th agenda of the AGMS, related to reports and accountability for the realization of the use of proceeds from the Initial Public Offering in accordance with the provisions in Financial Services Authority Regulation No. 30/POJK.04/2015 ("POJK No. 30/2015").
3. The 6th agenda of the AGMS, related to the resignation of members of the Company's Board of Directors in accordance with the provisions of the Company's Articles of Association and Financial Services Authority Regulations.
4. The 1st agenda of the EGMS, related to the amendment to the Company's Articles of Association Article 19 paragraph 4, concerning adjustments to announcement media in accordance with Financial Services Authority Regulation No. 14/POJK.04/2022 concerning Submission of Periodic Financial Reports of Issuers or Public Companies.
5. The 2nd Agenda of the EGMS, related to obtaining Company funding which requires collateral for the Company's assets which must obtain approval from the Company's General Meeting of Shareholders.

**Notes:**

1. The Company will not send a specific invitation to shareholders given that this invitation constitutes an official invitation to the Company. This invitation can also be found at the Company's website [www.kks-chemicals.com](http://www.kks-chemicals.com) and the **eASY.KSEI**.
2. Materials related to the Meeting agenda are available from the date of the Invitation on April 27, 2023 until the Meeting is held on May 19, 2023, at the Company's office, Green Ville Maisonette Blok FA No. 12A, Duri Kupa, Jakarta 11510, Telephone (021) 5656238 / 5656239, Facsimile (021) 5669443 / 5602025, and can be downloaded through the Company's website, namely [www.kks-chemicals.com](http://www.kks-chemicals.com).
3. The shareholders who are entitled to attend or be represented at the Meeting are those whose names are listed in the Shareholders Register of the Company as of the Stock Exchange on April 26, 2023. For Shares deposited in the collective custody of PT Kustodian Sentral Efek Indonesia ("KSEI"), those entitled to or represented at the Meeting are Shareholders who are registered in the Register of Shareholders issued by KSEI at the close of stock trading on April 26, 2023.
4. Meetings are held using the Electronic General Meeting System provided by KSEI ("the eASY.KSEI application"). The participation of shareholders in the meeting can be carried out with the following mechanism:
  - a. physically attending the Meeting; or
  - b. electronically attending the Meeting through the **eASY.KSEI**.
  - c. present through power of attorney

5. Shareholders whose shares are placed in collective custody at KSEI, can attend the Meeting electronically or provide power of attorney electronically to the Company's Securities Administration Bureau, namely PT Bima Registra through the eASY.KSEI application at the link <https://access.ksei.co.id/> provided by KSEI as an electronic power of attorney mechanism in the process of organizing the Meeting.
6. Apart from giving power of attorney electronically through the eASY.KSEI application, Shareholders who are entitled to attend the Meeting can also provide power of attorney conventionally. The power of attorney form can be downloaded through Company's website [www.kks-chemicals.com](http://www.kks-chemicals.com) or at the Securities Administration Bureau appointed by the Company, namely PT Bima Registra, Satrio Tower, 9th Floor Zona AA, Jl. Prof. DR. Satrio Blok C4 Kuningan Setiabudi – Jakarta Selatan, Telephone (021) 25984818, Facsimile (021) 25984819. All completed Power of Attorneys must be received by the Company no later than May 15, 2023 through the Securities Administration Bureau of PT Bima Registra until 16.00 WIB.
7. Shareholders who are not attend the Meeting and represented by their proxies based on a conventional power of attorney, provided that members of the Board of Directors, members of the Board of Commissioners and employees of the Company can act as proxies for the Company's Shareholders at the Meeting, but the votes they cast are not counted in the voting.
8. Shareholders or their proxies who physically attend the Meeting are required to fill out the attendance list and submit a copy of their National Identity Card ("KTP") or other identification to the Meeting Officer before entering the Meeting Room. Shareholders in the form of legal entities are required to bring copies of the Articles of Association and amendments thereto, Letters of ratification/approval from the competent authority deed containing changes to the last management composition (who officiate when the meeting is held).
9. To use the eASY.KSEI application, shareholders can access the application through the AKSes facility (<https://access.ksei.co.id/>).
10. Before determining participation in the Meeting, shareholders must read the provisions conveyed through this Invitation as well as other provisions related to the implementation of the Meeting based on the authority determined by each Company. Other provisions can be seen in the attachment of the document on the 'Meeting Info' feature on the eASY.KSEI application and/or the invitation to the Meeting found on the Company's website. The Company has the right to determine other requirements in connection with the participation of shareholders or their proxies who will be physically present at the Meeting.
11. Shareholders who will exercise their voting rights through the eASY.KSEI application, can inform their presence or appoint their proxies, and/or submit their vote in the eASY.KSEI application.
12. The deadline for submitting an electronic presence declaration or electronic power of attorney (e-proxy) and voting electronically in the eASY.KSEI application is no later than May 17, 2023 at 12.00 WIB.
13. Shareholders who will attend or provide power of attorney electronically to the Meeting through the eASY.KSEI application must pay attention to the following:

**a. Registration Process**

- i. Local individual type shareholders who have not provided a declaration of presence or power of attorney in the eASY.KSEI application by the time limit in point 12 and wish to attend the Meeting electronically are required to register attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration period for the Meeting closed by the Company.
- ii. Local individual type shareholders who have given a declaration of attendance but have not cast a minimum vote for 1 (one) Meeting agenda in the eASY.KSEI application until the deadline in point 12 and wish to attend the Meeting electronically are required to register attendance in the eASY application. KSEI on the date of the Meeting until the registration period of the Meeting is electronically closed by the Company.
- iii. Shareholders who have given power of attorney to the proxies provided by the Company (Independent Representative) or Individual Representatives but the shareholders have not cast a minimum vote for 1 (one) Meeting agenda in the eASY.KSEI application until the deadline in item 12, the recipient the proxy representing the shareholders must register attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
- iv. Shareholders who have given power of attorney to the participant/Intermediary proxy (Custodian Bank or Securities Company) and have cast their vote in the eASY.KSEI application until the time limit in point 12, then the representative of the proxy who has been registered in the eASY.KSEI application is obliged to attendance registration in the eASY.KSEI application on the date of the Meeting until the registration period of the Meeting is electronically closed by the Company.
- v. Shareholders who have submitted their attendance declaration or authorized a Company-appointed Independent Representative or Individual Representative and have provided their votes for a minimum of 1 (one) of the Meeting agendas through the eASY.KSEI before the deadline mentioned on item 12 do not need to electronically register their attendance through the eASY.KSEI on the Meeting's date. Shares' ownership will be automatically calculated as an attendance quorum and submitted votes will be automatically counted during the Meeting's voting process.
- vi. Lateness or electronic registration failures, as mentioned in points number i – iv, for whatever reason that cause shareholders or their representatives to not be able to electronically attend the Meeting, will prevent their shares from being counted as a quorum for the Meeting.

**b. Electronic Statements or Opinions Submission Process**

- i. Shareholders or proxies have 2 (two) opportunities to submit questions and/or opinions at each discussion session per meeting agenda. Questions and/or opinions per meeting agenda can be submitted in writing by the shareholders or proxies by using the chat feature in the 'Electronic Opinions' column available on the E-Meeting Hall screen in the eASY.KSEI application. Giving questions and/or opinions can be done as long as the status of the Meeting in the 'General Meeting Flow Text' column is "Discussion started for agenda item no. [ ]".

- ii. For the proxies who attend electronically and will submit questions and/or opinions of their shareholders during the discussion session per agenda of the Meeting, they are required to write down the names of the shareholders and the size of their share ownership followed by related questions or opinions.

**c. The Voting Process**

- i. The electronic voting process takes place in the eASY.KSEI application on the E-Meeting Hall menu, Live Broadcasting sub menu.
- ii. Shareholders who are present alone or are represented by their proxies but have not yet cast their vote on the agenda of the Meeting as referred to in point 13 letter a number i – iii, then the shareholders or their proxies have the opportunity to submit their vote directly during the voting period via a screen. The E-Meeting Hall in the eASY.KSEI application was opened by the Company. When the electronic voting period per Meeting agenda begins, the system automatically runs the voting time by counting down a maximum of 2 (two) minutes. During the electronic voting process, the status of "Voting for agenda item no [ ] has started" will be seen in the 'General Meeting Flow Text' column. If the shareholders or their proxies do not vote for a particular meeting agenda until the status of the meeting as shown in the 'General Meeting Flow Text' column changes to "Voting for agenda item no [ ] has ended", it will be considered as voting Abstain for the agenda of the meeting concerned.

**d. Watch The Meeting through Tayangan RUPS**

- i. Shareholders or their proxies who have been registered in the eASY.KSEI application at the latest until the deadline in point 13 can witness the implementation of the ongoing Meeting through the Zoom webinar by accessing the eASY.KSEI menu, the GMS Impressions submenu located at the AKSes facility (<https://access.ksei.co.id/>).
  - ii. The GMS broadcast has a capacity of up to 500 participants, where the attendance of each participant will be determined on a first come first serve basis. Shareholders or their proxies who do not have the opportunity to witness the implementation of the Meeting through the GMS Impressions are still considered valid to be present electronically and share ownership and voting choices are taken into account at the Meeting, as long as they have been registered in the eASY.KSEI application as stipulated in point 13 letter a number i – v.
  - iii. Shareholders or their proxies who only witness the implementation of the Meeting through the GMS Impressions but are not registered are present electronically on the eASY.KSEI application in accordance with the provisions in point 13 letter a number i – v, then the presence of the shareholder or proxies is considered invalid and will not included in the calculation of the meeting attendance quorum.
  - iv. To get the best experience in using the eASY.KSEI application and/or GMS Impressions, shareholders or their proxies are advised to use the Mozilla Firefox browser.
14. Shareholders or their proxies who will be physically present at the Meeting must comply with the health and safety protocols implemented by the Company at the place where the Meeting is held as follows:
- a. Have and show the original 3rd Covid-19 vaccine certificate via SATUSEHAT application;
  - b. Use a mask in the area where the Meeting takes place and during the Meeting;
  - c. body temperature measurement is carried out to ensure that you do not have a body temperature above 37°C;
  - d. Shareholders or their proxies who are unwell (especially having/feeling symptoms of being infected with COVID-19 (such as cough, fever and/or flu, etc.) even though their body temperature is still within the normal threshold, are not allowed to attend the Meeting;
  - e. fill in the Health Statement form provided by the Company before entering the Meeting room;
  - f. maintain physical distancing at the Meeting place, either before the Meeting begins, during the Meeting, or after the Meeting is over;
  - g. For Shareholders or their Proxies who have come to the Meeting venue, but due to the reasons in point c above are not allowed to attend the Meeting, the Shareholders or their Proxies may grant Power of Attorney to the Independent Proxy by filling out and signing the Power of Attorney Form provided by the Meeting Registration Officer;
13. The Company has the right to prohibit the Shareholders or their proxies from attending or being in the Meeting room and/or the building where the Meeting is held in the event that the shareholders or their proxies do not comply with the safety and health protocols as described in point 14 above.
14. For orderliness in the conduct of the Meeting, Shareholders or their proxies who will be present are requested to be at the Meeting venue no later than 30 (thirty) minutes before the Meeting begins.
15. The Company will re-announce if there are changes and/or additional information regarding the procedures for conducting the Meeting by referring to the latest conditions and developments regarding integrated handling and control to overcome the spread of the COVID-19 virus.

Jakarta, 27 April 2023  
Board of Directors  
**PT KUSUMA KEMINDO SENTOSA TBK**